

October 2014

THE MARJORIE LOUGHREY Artists in the Schools Program

Grant Application Form

Bureaucratic Details: This application must be submitted electronically using 10-point font and not exceed four pages, plus the two evaluation forms per section (16) below.

The completed application must reach the Arts Instructional Coach in the Curriculum Services Department, by Friday May 8, (2015) of the school year before the project residency begins in order to be considered by the Selection Committee.

All sections are obligatory.

Date: _____

(1) Name of school:

(2) Name of principal:

(3) Contact person for the application:

(4) Contact email:

(5) Contact phone number:

(6) Project title:

(7) In 50 words or less describe the residency project for which you are applying. This should include a very brief summary of the project, the name of the artist, and which art is the major focus. You will have the opportunity to describe the project in greater detail beginning with section (10).

(8) Write a brief description of your school. Include basic demographics, total number of students, any special programs or services offered, and other information relevant to this application.

(9) Describe the most recent multi-day artist program at your school, giving the name, date and source of funds.

(10) Describe your project in one page or less. Include such information as: purpose, how this project will effect change in your school, how it will reinforce the Ontario Curriculum goals, name of artist and the artist's contact information, organization involved (if any), when the residency will occur, and the physical space to be used.

(11) How will the project be introduced to the students prior to the residency and how will the project be sustained after the residency and in the future?

(12) How many students will benefit, directly and indirectly?

(13) Describe the timetable to be used. How many classes will be involved and for what time periods?

(14) How many staff and/or volunteers will be involved?

(15) How does this project build on the strengths in your school community?

(16) How will students and staff evaluate the project? Include an evaluation form for both staff and students.

17) Provide the following budgetary information: the cost of the five day program; the cost of supplies; any other costs that may be incurred; the projected total monetary cost of the project, including taxes. If the amount is greater than the grant, how will you fund the shortfall?

(18) What else would you like to tell us about this project?

SIGNATURE OF PRINCIPAL: _____ **DATE:** _____